



CITY OF NOVATO
CALIFORNIA

**Joint City Council/City Council As Successor Agency
To Dissolved Redevelopment Agency/
Novato Public Finance Authority
Agenda**

**901 SHERMAN AVENUE
NOVATO, CA 94945**

Tuesday, June 23, 2026 - 6:00 PM

**Mayor
Rachel Farac**

**Mayor Pro Tempore
Kevin Jacobs**

**Councilmembers
Pat Eklund
Tim O'Connor
Sandeep Karkal**

**City Manager
Amy Cunningham**

**City Attorney
Gary Bell**

City Council meeting are usually held each month on the second and fourth Tuesdays at 6:00 p.m. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.

The agenda is divided into three main sections and includes other categories covering routine business. All references to "City Council" include those other agencies which may be listed at the top of the Agenda. **The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.** The Council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

Public Participation Options

Members of the Public may participate and provide public comments for the City Council as follows:

- **Written public comments** may be submitted via [eComment](https://www.novato.org/eComment). Written public comments received more than 3 hours before the start of the meeting will be distributed to the Council prior to the meeting. Written public comments will not be read during the meeting.
- **In-person public comments** may be made at the meeting, which are held in the Novato City Council Chambers located at 901 Sherman Avenue.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period, if the subject raised is not within the subject matter jurisdiction of the City Council, or during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak

A. CONVENE, PLEDGE OF ALLEGIANCE, AND ROLL CALL

A.1. Leo & Penny Lead Pledge of Allegiance

B. CLOSED SESSION ANNOUNCEMENT

C. CEREMONIAL MATTERS/PRESENTATIONS

C.1. Presentation: PG&E

C.2. Proclamation: Gun Violence Awareness Month
[Gun Violence Awareness Month](#)

D. APPROVAL OF THE FINAL AGENDA

E. REPORTS FROM THE CITY COUNCIL & CITY MANAGER

F. PUBLIC COMMENT

All members of the public wishing to address the City Council are requested to submit a speaker card in advance to the City Clerk. (Please remember that all comment cards are PUBLIC RECORDS). The Mayor will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Mayor will recognize persons from the audience who wish to address the City Council on a particular agenda item at the time that item is considered by the City Council. There is a two-minute time limit to speak although the Mayor may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The City Council may direct that the item be referred to the City Manager for action or may schedule the item on a subsequent agenda.

G. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.

G.1. Waive reading and authorize introductions and/or adoption of ordinances by title only this is a standard procedural action so that the City Council does not have to read an ordinance aloud in its entirety.

- G.2. Approve the City Council meeting minutes of June 9, 2026**
Staff contact: Laura McDowall, City Clerk, 899-8986
[Minutes - June 9, 2026](#)
- G.3. Adopt a resolution to approve an administrative update to the Comprehensive (Master) Fee Schedule**
Staff contact: Carla Carvalho-DeGraff, Finance Director, 899-8900
[Staff Report - Administrative Update to Fee Schedule](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Illustration of Proposed Fee Changes](#)
- G.4. Adopt a resolution establishing the appropriations limit of \$170,393,883 for Fiscal Year 2026/27**
Staff contact: Jennifer Maldonado, Principal Analyst; 899-8900
[Staff Report - GANN Appropriations Limit](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Calculation Worksheet](#)
- G.5. Adopt a resolution approving the plans and specifications and authorizing a bid advertisement for the Novato Boulevard (Blvd.) Improvements Project Capital Improvement Program (CIP) Project No. 01-004, a coordinated infrastructure project with the North Marin Water District, and the Novato Sanitary District**
Staff contact: Elisa Sarlatte, Senior Civil Engineer, 899-8900
[Staff Report - Novato Blvd Plans, Specs & Bid](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Vicinity Map](#)
- G.6. Adopt a resolution to provide for one full-time (1 FTE) police detective assigned to the Marin County Auto Theft Task Force, with funding established by and pursuant to California Vehicle Code § 9250.14 via the Marin County Sheriff's Office; approve and authorize the City Manager or her designee to execute the related agreement with the Marin County Sheriff's Office; and revise the police department's personnel allocation and budget appropriations as needed**
Staff contact: Jim Naugle, Chief of Police, 897-4361
[Staff Report - Auto Theft Task Force](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - MOU](#)
- G.7. Adopt a resolution authorizing the City Manager to execute a three-year contract with Rise Housing Solutions for administration of the City's below market rate housing program, including monitoring of affordable rental units, and sales, resales and refinancing of deed restricted for-sale units in an amount not to exceed \$524,864 for Fiscal Years (FY) 2026-2029**
Staff contact: Bill Rose, Assistant City Manager, 899-8900
[Staff Report - Rise Housing Agreement](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Draft Agreement w- Exhibit A](#)

- G.8. Adopt a resolution authorizing bid advertisement for the Novato Police Department Water Infiltration Project, Capital Improvement Program (CIP) No. 26-016, and finding that the project is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301**
Staff contact: Petr Skala, Associate Engineer, 899-8900
[Staff Report - PD Water Infiltration Project](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Budget Excerpt](#)
- G.9. Adopt a resolution to correct Resolution 2026–035 to add CalPERS’ required text that delegates authority to the City Manager for making Safety Member industrial disability retirement determinations**
Staff contact: Shani Combs, Management Analyst I, 899-8900
[Staff Report - IDR Resolution Update](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Resolution 2026-035](#)
[Attachment 3 - Resolution 2020-03](#)
[Attachment 4 - January 28, 2020 Staff Report](#)
[Attachment 5 - Resolution 140-78](#)
- G.10. Adopt the resolution authorizing the City Manager, or their designee, to execute the maintenance agreement for City facilities and parks janitorial services with Universal Building Services and Supply Co. in an amount not to exceed \$1,102,587 for the period commencing July 1, 2026 through June 30, 2029, in an amount not to exceed \$367,529 per fiscal year**
Staff contact: Nick Reposa, Public Works Facility Supervisor, 899-8900
[Staff Report - Janitorial Services Agreement](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Draft Maintenance Agreement](#)
[Attachment 3 - RFP](#)
[Attachment 4 - Summary of Proposals](#)
- G.11. Adopt a resolution authorizing the City Manager to execute Amendment No. 2 in the amount of \$113,000 to the Consultant Services Agreement with Mark Thomas & Company, Inc. for project management, design, right of way appraisal, acquisition, and certification services for the Novato Boulevard Improvements Project, Capital Improvement Program (CIP) Project No. 01-004**
Staff contact: Elisa Sarlatte, Senior Civil Engineer, 899-8900
[Staff Report - Mark Thomas Agreement Amendment](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Draft Contract Amendment](#)
- G.12. Adopt a resolution authorizing the City Manager, or their designee, to execute a maintenance agreement with Dibble Landscaping for landscape maintenance services within the Hillside, Wildwood, San Pablo, and Hamilton districts, in an amount not to exceed \$740,820 for the period**

commencing July 1, 2026, through June 30, 2029, with an option to extend the agreement for up to two additional one-year terms

Staff contact: Cindy Chong, Public Works Administrative Manager, 899-8900

[Staff Report - Dibble Landscaping Agreement](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Draft Agreement](#)

[Attachment 3 - RFP](#)

[Attachment 4 - Summary Proposal Results](#)

H. UNFINISHED AND OTHER BUSINESS

There are no agenda items.

I. PUBLIC HEARINGS

There are no agenda items.

J. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a staff presentation and discussion by the Council. They will be acted upon by a separate vote.

J.1. Receive the Community Development Department's Service Improvements Phase 4 & Final Report - June 2026 which summarizes actions taken in response to the Building Division Organization Assessment report prepared by Baker Tilly US, LLC in March 2024

Staff contact: Clare Hartman, Community Development Director, 899-8900

[Staff Report - CDD Service Improvement Update](#)

[Attachment 1 - Baker Tilly Organizational Assessment](#)

[Attachment 2 - Baker Tilly Assessment Recommendations](#)

[Attachment 3 - CDD Service Improvement Action Plan](#)

[Attachment 4 - Customer Satisfaction Survey Results - March 2026](#)

[Attachment 5 - Presentation](#)

J.2. Receive a presentation and consider adopting a resolution accepting the Police Department's Strategic Plan for FY 26/27 – FY 28/29

Staff contact: Jim Naugle, Chief of Police, 897-4361

[Staff Report - Police Department Strategic Plan](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Novato Police Department Strategic Plan](#)

[Attachment 3 - Presentation Slides](#)

J.3. Consideration and approval of: (i) a resolution adopting the final City of Novato Operating and Capital Improvement Program Budgets for FY 2026/27, and (ii) a resolution adopting the final budget of the Novato Public Finance Authority for FY2026/27

Staff contact: Carla Carvalho-DeGraff, Finance Director, 899-8900

[Staff Report - Budget Adoption](#)

[Attachment 1 - Draft Preliminary Budget Document](#)

[Attachment 2 - MVMCC Operating Budget](#)

[Attachment 3 - MVMCC Capital Budget](#)

[Attachment 4 - CIP Projects for Closeout](#)

[Attachment 5 - Draft Resolution - Operating and CIP Budget w-Exhibit A](#)

[Attachment 6 - Draft Resolution - NPFA Budget Adoption](#)

J.4. Consider adopting a policy addressing how the City will respond to disruptions in telephonic or internet service that prevent members of the public from participating remotely in accordance with Senate Bill 707

Staff contact: Laura McDowall, City Clerk, 899-8900

[Staff Report - Telephone or Internet Service Disruption Policy](#)

[Attachment 1 - Draft Policy](#)

K. COMMISSIONS, COMMITTEES AND BOARDS (CCB'S) APPOINTMENTS

This section is used by the City Council to make appointments to fill vacancy/vacancies on their Commissions, Committees and Boards. There are no agenda items.

L. WORK STUDY SESSION

There are no agenda items.

M. ADJOURNMENT

Materials that are submitted to members of the City Council after the distribution of the agenda packet will be made available to the public at the time it is provided to the City Council.

AFFIDAVIT OF POSTING

I, Laura McDowall, certify that on the Thursday before the Council meeting of June 23, 2026, the agenda was posted on the City Community Service Board at 922 Machin Ave in Novato, California and on the City's website at novato.gov.

/Laura McDowall/

Laura McDowall, City Clerk



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